



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A' Grade
Kandlakoya, Medchal Road, Hyderabad -501401.

CMRCET/PRIN/GRM/2020/01

Date: 06th July, 2020.

OFFICE ORDER

(Re constitution of Grievances Redressal committee)

This is to inform all the faculty, students and staff that with reference to the Gazette of India, vide No: DL-(N) – 04/0007/2003-05 Dated March 23, 2013. Grievance redress mechanism committee of our institute is reconstituted with the following members to address the grievances posted by stake holders of the organization for the A.Y 2020-21.

S.No	Name of the faculty	Designation & Dept	Position
1	Major. Dr. V. A. Narayana	Principal	Chairman
2	Mr. P. Raveendra babu	Associate Professor, ECE	Convener
3	Dr. Alekhya	Assistant Professor, MBA	Member
4	Dr. P. Anjusha	Associate Professor, CSE	Member
5	Mrs. K. Soujanya	Associate Professor, EEE	Member
6	Mr. P. Sridhar	Associate Professor, ME	Member
7	Mr. M. Chandra Shekar Reddy	Associate Professor, H&S	Member
8	Mrs. M. Sirin Kumari	Assistant Professor, ECE	Member
9	Mr. A.P. Ravi Chandra	Assistant Professor, CE	Member
10	Ambeeru Adithya	Student(19H51A0102)	Student Member
11	Geddada Bhavanimalaxmi	Student(18H51A0342)	Student Member
12	B. Akhil	Student(19H51A0496)	Student Member
13	N.Prameela	Student(19H51D2021)	Student Member

OBJECTIVES OF THE COMMITTEE

- To ensure a fair, impartial and consistent mechanism for redressal of varied issues faced by the stakeholders;
- To uphold the dignity of the organization by promoting cordial Student-Student relationship, Student-teacher relationship, teacher-teacher relationship;
- To develop a responsive and accountable attitude among the stakeholders, thereby maintaining a harmonious atmosphere in the University campus;
- To ensure that grievances are resolved promptly, objectively and with sensitivity and in complete confidentiality;
- To ensure that the views of each grievant and respondent are respected and that any party to a grievance is neither discriminated against nor victimized;
- To advise stakeholders to respect the right and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason.

Roles & Responsibilities of the Committee:

- The Committee will address the various grievance posted by all stake holders of the organization on various issues.
- The Committee will work in line with the guidelines given by the university grants commission and gazette of India.
- The committee will conduct the regular meetings once in a month to discuss the various grievances posted during that period.
- The grievances received must be addressed by the committee as soon as possible.

06/07/2022
PRINCIPAL

PRINCIPAL

CMR COLLEGE OF ENGG & TECH.
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Hyderabad-501401.

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) Deans/IQAC
(2) Controller of Examination
(3) All HODs
(4) Exam Branch
(5) Administrative Officer
(6) Accounts Officer



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CMRCET/PRIN/GRM/2020-21/Cir - 01

Date: 15th Dec, 2020.

CIRCULAR

This is to inform all the members of grievance redress mechanism that, a meeting is scheduled on 19th Dec, 2020. i. e Saturday at 12:30PM in principal Board Room. All the members are requested to attend the meeting.

PRINCIPAL

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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 19 / Dec / 2020

The grievance boxes in the campus are opened on 19 Dec, 2020 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal
2. Convener – Mr. P. Raveendra babu, Associate Professor
3. IQAC Coordinator – Prof. G. Devadasu, HOD EEE.

After Opening the grievance boxes, the total grievances received are found to be "0".



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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 19th Dec, 2020.

As per the circular No. CMRCET/PRIN/GRM/2020-21/Cir - 01 Date: 15th Dec, 2020. A meeting was held on 19th Dec, 2020 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Major. Dr. V. A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE
3. Member - Dr. P. Anjusha, Associate Professor, CSE
4. Member - Dr. P. Alekhya, Assistant Professor, MBA
5. Member - Mrs. K. Soujanya, Associate Professor, EEE
6. Member - Mr. P. Sridhar, Associate Professor, ME
7. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S
8. Member - Mrs. M. Sirin Kumari, Assistant Professor, ECE
9. Member - Mr. A.P.Ravi Chandra, Assistant Professor, CE
10. Student Member - Ambeeru Adithya
11. Student Member - Geddada Bhavanimahalaxmi
12. Student Member B. Akhil
13. Student Member - N.Prameela

Agenda of the Meeting:

1. To discuss about grievances.
2. To discuss about online grievance system as per AICTE norms..
3. To discuss the roles and responsibilities of each member of the committee.

Minutes of Meeting:

1. The grievance boxes are opened and grievances are found.
2. Online Grievances also found to be NIL.
3. The committee will meet again as per the grievances received from the stakeholders or as and when required according to the directions of the chairman.


Principal

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CMR College of
Engineering & Technology

**Grievance Redressal Portal,
at any moment.**



**Just fill the form.
We'll get back to you.**

Fully equipped portal for identifying and managing
GRIEVANCES.

